

# Life Skills Institute & Clinic

## FINANCIAL ARRANGEMENTS

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ cell \_\_\_\_\_ WORKPHONE \_\_\_\_\_

### BASIC FEES

Individual Therapy	\$140.00 per hour (pro-rated after that)
Intake Session	\$185.00 per hour
Group Therapy	\$70.00 per session
Psychological Testing	(varies depending on the test)
Report	\$140.00 per hour

**PLEASE NOTE THERE IS A 48 HOUR CANCELLATION POLICY.**  
*YOU WILL BE BILLED FOR YOUR APPOINTMENT IF MISSED.*

INSURANCE COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

INSURED PERSON \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ DOB \_\_\_\_\_

Insured place of work \_\_\_\_\_ Insured's Birth day \_\_\_\_\_

GROUP# \_\_\_\_\_ POLICY# \_\_\_\_\_

MEDICAL ASSISTANCE# \_\_\_\_\_ SOCIAL SECURITY# \_\_\_\_\_

DEDUCTIBLE \_\_\_\_\_ CO-PAYMENT \_\_\_\_\_ MAXIMUM BENEFIT \_\_\_\_\_

PRIOR AUTHORIZATION \_\_\_\_\_ 2<sup>nd</sup> INSURANCE COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

INSURED PERSON \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

GROUP# \_\_\_\_\_ POLICY# \_\_\_\_\_

DEDUCTIBLE \_\_\_\_\_ CO-PAYMENT \_\_\_\_\_ MAXIMUM BENEFIT \_\_\_\_\_

I authorize the release of any medical or other information necessary to process this claim. This authorization also includes the submission of electronic claims and/or paper claims. I also request payment of medical benefits from either a government or non-government source to Margaret Green EDD., L.P. I authorize Margaret Green EDD., L.P. to initiate a complaint to the Insurance Commissioner on my behalf. I understand and agree that regardless of my insurance status, I am ultimately responsible for the balance on my account for any professional services rendered, and I understand that I will be charged 1.5% monthly or (18% annual percentage rate) with a minimum monthly fee of \$1.00 on any non-contract insurance balances over 30 days. I further understand that I will be legally responsible for all collection costs involved with the collection of this account including all court costs, reasonable attorney fees and all other expenses incurred with collection if I default on this agreement. While Margaret Green EDD., L.P. will aide in the processing of my non-contract insurance claim, I understand that if my insurance does not pay within 60 days, my account will be determined as self-pay and due in full by myself. I certify this information is true and correct to the best of my knowledge.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_